

Foundation for Foster Children Educate Coaching Program

2024-2025 Guardian Agreement

A student's academic success is difficult to achieve without a strong support system. The Foundation for Foster Children is committed to ensuring that every student in foster care achieves educational success. Our Educate Program aims to decrease the academic gap among foster children and to improve academic performance and advancement from one grade to the next. Positive effects from these goals include enhanced **self-esteem**, **increased motivation** and **participation in extra-curricular activities**, and **decreased behavioral issues** commonly associated with foster children. The long-term positive effects from these goals include an increase in **high school graduation rates**, **matriculation into college** or **vocational programs**, and **gainful employment** and **self-sufficiency**.

As the parent or guardian of a child in the Educate Coaching Program, I agree to:

1. Ensure my child is present and prepared for tutoring sessions while providing a place for tutoring in the home that is conducive to learning.

Chaperone. A parent or guardian (who is at least 18 years of age) MUST be present during the entire tutoring session. If the parent or guardian leaves, the tutoring session will end.

Lateness to a session. A Tutor will wait for only fifteen (15) minutes for a parent or guardian and the student to arrive. If the parent or guardian and student arrive within fifteen minutes then the time remaining for that session will be spent by the Tutor tutoring the student.

Missed sessions. It is very important that the parent/guardian and the student not miss any sessions. If for some reason the session needs to be cancelled and re-scheduled, it is the parent /guardian's responsibility to call the Tutor directly to inform them of the cancellation at least 30 minutes prior to the scheduled session and provide a time within the month to re-schedule. Please give the Tutor notice as soon as possible. If the Tutor shows up and no one has called to cancel the session, the Tutor will leave and will not return to tutor the student until the Tutor and the Foundation are confident that no more sessions will be cancelled without notice. The Foundation reserves the right to discontinue tutoring services if there are more than three sessions missed without calling the tutor first or frequent cancellations.

Time record. The parent or guardian must sign a document at the end of each tutoring session to verify that the tutoring session did take place.

Tutoring concerns. If at any time a parent or guardian has any concerns about the Tutor or the tutoring process that they do not feel comfortable discussing with the Tutor, the parent/guardian should contact the Educate Program Manager of the Foundation for Foster Children at the number below to discuss any such issues.

2. Provide support and assistance during participation in Educate Coaching Program

Access: Provide access to child's school assignments through physical copies and/or providing *login information for any online portal or school account*.

Permission: Provide permission for foundation staff to communicate with appropriate school officials and participate in meetings such as IEP, parent teacher conferences and disciplinary hearings when necessary.

Updates: Parent and guardian will inform Foundation staff of any care status updates that would impact a child's academic success such as placement change, relocation, reunification, adoption, change in school, etc. within 48 hours.

Meetings and Engagement: Parents or guardians will provide support and access to bi-weekly check ins and quarterly goal planning meetings through communication with foundation staff to schedule meeting times, provide transportation if necessary and participate in meetings with Education Coach to ensure child's plan is accurate and successful.

Materials: Parents or guardians will support child in completing foundation materials including but not limited to surveys, permission slips and homework/study hours log sheets as well as *submitting report cards and progress reports*.

Student Name: _____

Guardian Name (Print)

Guardian Signature

Date

Phone: _____ Email address: _____

Please return completed form to Andrew Speers, Program Manager, at the address below or to

aspeers@ffc.org

2265 Lee Rd. Suite 203 Winter Park, FL 32789 P 407.422.4615 F 407.422.3668

foundationforfosterchildren.org

Foundation for Foster Children Educate Tutoring Services
2024-2025 Guardian Agreement

A student’s academic success is difficult to achieve without a strong support system. The Foundation for Foster Children is committed to ensuring that every student in foster care achieves educational success. Our Educate Program aims to decrease the academic gap among foster children and to improve academic performance and advancement from one grade to the next. Positive effects from these goals include enhanced **self-esteem, increased motivation and participation in extra-curricular activities**, and **decreased behavioral issues** commonly associated with foster children. The long-term positive effects from these goals include an increase **in high school graduation rates, matriculation into college or vocational programs**, and **gainful employment and self-sufficiency**.

As the parent or guardian of a child participating in Educate Tutoring Services, I agree to:

1. Ensure my child is present and prepared for tutoring sessions while providing a place for tutoring in the home that is conducive to learning.
 - Chaperone.** A parent or guardian (who is at least 18 years of age) **MUST** be present during the entire tutoring session. If the parent or guardian leaves, the tutoring session will end.
 - Lateness to a session.** A Tutor will wait for only fifteen (15) minutes for a parent or guardian and the student to arrive. If the parent or guardian and student arrive within fifteen minutes then the time remaining for that session will be spent by the Tutor tutoring the student.
 - Missed sessions.** It is very important that the parent/guardian and the student not miss any sessions. If for some reason the session needs to be cancelled and re-scheduled, it is the parent /guardian’s responsibility to call the Tutor directly to inform them of the cancellation at least 30 minutes prior to the scheduled session and provide a time within the month to re-schedule. Please give the Tutor notice as soon as possible. If the Tutor shows up and no one has called to cancel the session, the Tutor will leave and will not return to tutor the student until the Tutor and the Foundation are confident that no more sessions will be cancelled without notice. The Foundation reserves the right to discontinue tutoring services if there are more than three sessions missed without calling the tutor first or frequent cancellations.
 - Time record.** The parent or guardian must sign a document at the end of each tutoring session to verify that the tutoring session did take place.
2. Report to the Foundation any concerns with tutoring sessions and any updates in my child’s care status
 - Tutoring concerns.** If at any time a parent or guardian has any concerns about the Tutor or the tutoring process that they do not feel comfortable discussing with the Tutor, the parent/guardian should contact the Educate Program Manager of the Foundation for Foster Children at the number below to discuss any such issues.
 - Educational Updates.** The parent or guardian will inform the Foundation of any upcoming meetings regarding the student’s educational needs, including IEP meetings, parent teacher conferences, suspensions or expulsions, etc.
 - Placement Change.** The parent or guardian must notify and the Foundation of any change in placement, including relocation, reunification, change in school, adoption, etc. within 48 hours.
 - Monthly Contact.** The parent or guardian will be in contact with the Foundation monthly to discuss the students’ progress and any questions or concerns in the students educational success.
3. Other requirements
 - Access:** Provide access to child’s school assignments through physical copies and/or *login information for any online portal or school account*.
 - Materials:** Parents or guardians will support child in completing foundation materials including but not limited to surveys, permission slips and homework/study hours log sheets as well as *submitting report cards and progress reports*.

Student Name: _____

Guardian Name (Print)

Guardian Signature

Date

Phone: _____ Email address: _____

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